

## Guiding Principles

### 1. Responsive to the Customer

#### Guiding Principle

While fulfilling the Vancouver Fraser Port Authority's legislative mandate, the Project and Environmental Review process will provide clear and timely reviews for its customers and proponents of projects.

#### Commitment

The Vancouver Fraser Port Authority will provide clear expectations of submission requirements, proponent responsibilities, process steps and expected timelines.

### 2. Transparency

#### Guiding Principle

Interested parties will be able to obtain information about projects and decisions that are subject to the Vancouver Fraser Port Authority's Project and Environmental Review process (with due respect for third party confidentiality and business interests).

#### Commitment

The Vancouver Fraser Port Authority is committed to transparency in its Project and Environmental Review process and will provide public engagement guidance materials that identify what and how proposed project materials will be made publicly available, including:

- Proposal applications, supporting materials, studies and reports;
- Submissions and comments made on the proposal where a proposal includes referrals, Aboriginal consultation or public engagement; and,
- The Vancouver Fraser Port Authority's decision report and rationale.

The Vancouver Fraser Port Authority will post information about projects on the Canadian Impact Assessment Registry as required by the *Impact Assessment Act*.

### 3. Appropriate Level of Review Relative to Potential Impacts

#### Guiding Principle

The Project and Environmental Review process will provide appropriate levels, streams or categories of review in keeping with the potential impacts and interests associated with a proposed project.

#### Commitment

The Vancouver Fraser Port Authority will develop guidelines and/or procedures with criteria that identify different streams or categories of review depending on the scope and nature of the proposed project, its potential impacts, and the potential interest it may generate. The guidelines will also provide clarity on the scope of the review for each review stream/category

### 4. Indigenous Consultation

#### Guiding Principle

The Project and Environmental Review process will include Indigenous Consultation when the proposed project may adversely impact asserted or established Indigenous or Treaty rights.

#### Commitment

The Vancouver Fraser Port Authority's Indigenous consultation approach will continue to be consistent with 'Aboriginal Consultation and Accommodation - Updated Guidelines for Federal Officials to Fulfill the Duty to Consult - March 2011'. Indigenous consultation will be conducted in a manner that honours and respects the unique rights and interests of Indigenous Peoples. When Indigenous Consultation is required, the Vancouver Fraser Port Authority will collaborate with the proponent on the delivery of consultation.

### 5. Opportunities for Public Engagement

#### Guiding Principle

The Project and Environmental Review process will provide appropriate opportunities for public engagement relative to the review stream or category as noted above in *Appropriate Level of Review Relative to Potential Impacts*.

#### Commitment

The Vancouver Fraser Port Authority will develop public engagement guidelines and/or procedures that identify the appropriate levels of public engagement required for different types of projects (or categories of projects) based on the

nature of the proposal, its potential impacts, and the potential public interest it may generate.

## 6. Efficient Use of Resources

### Guiding Principle

The Project and Environmental Review process will promote the efficient use of resources, including those required of the project proponent, referral agencies, Aboriginal groups, third party participants, as well as the Vancouver Fraser Port Authority.

### Commitment

The Vancouver Fraser Port Authority will:

- Work with the project proponent to identify potential effects of a project as early as possible in the process through a clearly defined pre-application phase, where required;
- Develop guidance materials regarding project scope and design, as well as the studies required to identify and analyze specific potential effects (such as air quality, noise, etc.); and,
- Minimize duplication or overlap with the review process of other agencies/jurisdictions where possible.

## 7. Clear and Accountable

### Guiding Principle

The Project and Environmental Review process will be clearly defined for participants and process performance measures will be tracked, measured and reported annually.

### Commitment

The Vancouver Fraser Port Authority will develop process guidance materials that outline:

- The process steps;
- The responsibilities of the Vancouver Fraser Port Authority;
- The responsibilities of the proponent;
- How agency referrals and public engagement activities will be undertaken and considered; and,
- How the Vancouver Fraser Port Authority's decisions will be made and communicated for each category of review.

The Vancouver Fraser Port Authority will develop a mechanism to track, measure and report on proposals and how the Project and Environmental Review process as a whole is performing and will make this information available to interested parties on an annual basis.